

The Lowellville Board of Education met in regular session on Wednesday, April 22, 2020 in the Library/Media Center; President Michael Palumbo presiding. Mr. Palumbo called the meeting to order at 7:00 p.m.

ROLL CALL: Joseph Sturm - Present Brian Wharry – Present  
Stephanie Yon - Present Gerald Dubos - Present  
Michael Palumbo - Present

**Minutes:**

(20-04-7564)

1. It is recommended that the Board approve the minutes from the regular Board meeting on February 26, 2020:

Mr. Palumbo called for a motion to approve. Moved by Joseph Sturm seconded by Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

**Treasurer’s Report:**

Mr. Schiraldi updated the Board on the February and March financials. He noted a transfer in February from the Red Tree fund into the General Fund and explained that this is an occasional transfer that occurs due to timing of funds being received. A similar transfer occurred in January but was not necessary in March. As of the end of March, financials are in line with the budgeted amounts.

**Treasurer’s Recommendations:**

(20-04-7565)

1. It is recommended that the Board approve the Financial Report, Bills and Payroll for February & March, 2020 as submitted by the Treasurer:

Mr. Palumbo called for a motion to approve. Moved by Joseph Sturm seconded Brian Dubos.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7566)

2. It is recommended that the Board approve the resolution as submitted pertaining to the payroll of non-contracted time-sheet employees:

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Stephanie Yon.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7567)

3. It is recommended that the Board accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor (city, village or local Board of Education):

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0

**Principal's Report:**

Mr. Hynes discussed the progress that has been done with Ohio Teacher Evaluation System (OTES). He noted that all but five (5) have been completed. OTES is typically due on April 15<sup>th</sup> but have been extended until May 15<sup>th</sup> due to the COVID-19 school shutdowns.

Mr. Hynes informed that Success by Six has been cancelled for this year.

Mr. Hynes also updated the Board that the Master Schedule has been completed. Incoming Seniors and Juniors have completed their schedules for next year. Sophomores will be completing their schedules next and then Freshmen. All students are on track to have their schedules completed by the end of the school year.

Mr. Palumbo inquired about the timing of Kindergarten screenings. Mr. Hynes indicated that August was a potential target date.

Mr. Sturm then inquired as to how many Kindergarten students have enrolled for next school year. Mr. Hynes said Kindergarten is around thirty-six (36) or thirty-seven (37) as of now.

Mr. Dubos asked for a total number of open enrollment students who have applied and if we will be waiting until the shutdown is lifted to send out letters or if we can get them out sooner. Mr. Hynes informed the Board that a variety of forms need updated and completed but we could potentially send out a tentative acceptance letter. Dr. Thomas agreed that a tentative acceptance letter could be issued. The Board unanimously agreed that the sooner the letters could go out the better.

Mrs. Yon inquired about an update on how distance learning was going since the shutdown. Mr. Hynes informed the Board that distance learning is going as well as expected with the short notice. There was an adjustment period with some minor glitches, but all teachers are now setup with Google Classroom for online learning. Alternative lessons have been and will continue to be provided for students with technology issues.

Mr. Sturm asked if there would be any adjustments to the distance learning now that the school is closed for the year. Mr. Hynes informed the Board that it is being worked on and plans are being made for possible adjustments.

Mr. Wharry asked if there were any plans for evaluations on if there are any gaps in learning due to the shutdown. Mr. Hynes said he expects there to be some shift in the learning, but it will be worked on at the beginning of next year to makeup for anything that may have been missed or needs additional attention. Dr. Thomas also mentioned that he will be helping to form a task force whose focus will be on this transition.

Fred Schriener brought attention to a question from a parent attending the virtual meeting. The parent asked when students can turn in packets of homework, they were sent home with. Mr. Hynes informed them that a plan is being worked on for the collection of packets, returning schoolbooks, and locker cleanout.

**Superintendent's Report:**

Dr. Thomas informed the Board that the school received a grant to purchase a bus. We do not have a resolution to purchase the bus yet but do have a resolution to accept the grant money. Dr. Thomas also informed the Board that bus inspections have been postponed until May. Currently, Bus 30 needs significant repairs and we might want to just replace this one with the grant money.

Dr. Thomas also provided COVID-19 updates such as confirming that Ohio schools are closed for the remainder of the school year. He will continue providing the Board with additional updates as more guidance is received from the Governor and the State.

Dr. Thomas also gave a special thank you to Stacia Ernos from the United Way. They donated twenty-five (25) gift cards for the school to pass out to students.

**Committee Reports:**

All Committee meetings were cancelled due to the shutdown. The Foundation will be holding a virtual meeting on April 23, 2020. Committee meetings will resume virtually for the foreseeable future.

**Old Business:**

Mr. Palumbo asked about when the fieldhouse would be painted. Dr. Thomas informed the Board that it would likely occur in late June so the project can be budgeted into next school year's financials.

Mr. Wharry asked for an update on the missing letters from the various school signs. Dr. Thomas said there are no leads as to who took the letters, but new ones are being ordered in the coming week.

Mrs. Yon asked for an update on the school calendars the school was looking into getting made and mailed out to the district. Mr. Schiraldi informed the Board that he was getting pricing done for the calendars, but this was put on the backburner due to the shutdown. This project will remain on hold until district operations return to normal.

**New Business:**

None

**President's Report:**

None

**Superintendent's Recommendation:**

(20-04-7568)

1. It is recommended that the Board approve virtual Board meetings as the format due to the pandemic disruption and Governor DeWine's stay-at-home order restricting/limiting public gatherings:

Mr. Palumbo called for a motion to approve. Moved by Brian Wharry seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0

(20-04-7569)

2. It is recommended that the Board move into Executive Session. Moved by Gerald Dubos, seconded by Michael Palumbo, Resolved that the Board of Education of the Lowellville School District adjourn to Executive Session at 7:26 p.m. to discuss:

- Personnel matters (individuals need not be named)
- Appointment and/or employment
- Dismissal
- Discipline
- Promotion or demotion
- Compensation
- Investigation of charges and/or complaints
- Purchase or sale of property
- Conferences with legal counsel related to pending or imminent court action
- Negotiations
- Security arrangements
- Economic Development
- Matters required to be kept confidential by state or federal law

Action will be taken

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7570)

3. It is recommended that the Board return from Executive Session and resume Regular Meeting at 7:34 p.m.

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Gerald Dubos.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7571)

4. It is recommended that the Board accept the resignation of Julia Donofrio effective February 27, 2020:

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7572)

5. It is recommended that the Board approve the lawn/field maintenance contract with Penn Ohio as submitted:

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7573)

6. It is recommended that the Board approve One Year Limited Contracts for the following teachers for the 2020-2021 school year and placed at the appropriate step of the Master Contract salary schedule:

|                      |                     |                  |
|----------------------|---------------------|------------------|
| Lucille Bartlett     | Robbin Carlos       | Renay Choma      |
| Mia DiRienzo         | Lisa Doll           | Nicole Firmstone |
| Mellissa Gapsky      | Leslie Mercure      | Danielle Yates   |
| Gina DeLuca (.5 FTE) | Jared Van Kirk      | Daniel Dougherty |
| Jeannine Reamer      | Lawrence Sammartino | Alina Angelilli  |
| Angela Killingsworth | Dominique Weldon    |                  |

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Gerald Dubos.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7574)

7. It is recommended that the Board approve the following classified staff for the 2020-2021 school year per the correct salary steps in the classified agreement:

|   |   |
|---|---|
| Jeffrey Hunter - Custodial Aide "as needed"                       | Sherry Novak - Cafeteria Helper "as needed"   |
| Marsha Kamensky - Educational Aide "as needed"                    | Kathy Wharry - Cafeteria Helper "as needed"   |
| Lucille Yarnell - Cafeteria Helper "as needed"                    | Toni Lanterman - Custodial Aide "as needed"   |
| Richard Beard - Custodial Aide "as needed"                        | Andrea Anguish-Cafeteria Helper "as needed"   |
| Adrienne Sepesy - Cafeteria Helper "as needed"                    | Denise Hartzell -Cafeteria Helper "as needed" |
| Cheryl Mamula - Cafeteria Helper "as needed"                      | Irene Darby - Nurse "as needed"               |
| Betsy Wilson - Nurse "as needed"                                  | Cheryl Mamula - Crossing Guard                |
| Charles Harris - Pupil Transportation/Maintenance "as needed"     |   |
| William McCaughtry - Field Maintenance/Custodial Aide "as needed" |   |

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7575)

8. It is recommended that the Board approve Stefanie Novak for a two-year limited contract as Secretary - Principal and a \$1,500.00 (USD) Stipend for the EMIS Coordinator Annual Supplemental:

Mr. Palumbo called for a motion to approve. Moved by Bryan Wharry seconded Michael Palumbo.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

Mr. Dubos inquired to clarify that this stipend is according to the negotiated contract. Dr. Thomas confirmed that yes, it is in the negotiated contract.

(20-04-7576)

9. It is recommended that the Board approve a continuing contract for Ava Burgess as Central Office Secretary with her salary set at \$36,489.26 effective July 1, 2020 for fiscal services (payroll) for the 2020-21 school year.

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7577)

10. It is recommended that the Board approve Nutrition Group Inc. for cafeteria/food services for the 2020-2021 school year:

Mr. Palumbo called for a motion to approve. Moved by Joseph Sturm seconded Michael Palumbo.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7578)

11. It is recommended that the Board approve the following Substitutes for the 2020-2021 school year upon satisfying the requirements of the Ohio Department of Education and the Lowellville Local School District:

- |                             |                              |
|-----------------------------|------------------------------|
| Frank Nock - Bus Driver     | Betsy Wilson - School Nurse  |
| Joseph McCree - Bus Driver  | Rena VanSuch - Teacher       |
| Irene Darby - School Nurse  | Susie Barone - Secretary     |
| Adrienne Sepesy - Secretary | Laura Scudier - Teacher      |
| Joanne Coppola - Teacher    | Jim Fantone - Teacher        |
| Christina Freed - Teacher   | Lucy Stanton - Teacher       |
| Dennis Hynes Sr. - Teacher  | William McCaughtry - Teacher |
| Carol Mook - Teacher        | McKenzie Moore - Teacher     |
| Nancy Olander - Teacher     | Kyle Primous - Teacher       |
| Kayla Quinn - Teacher       | Giuliano Romeo - Teacher     |
| Kristine Cruz - Teacher     | Rebecca Andes - Teacher      |
| Mike Moran - Teacher        | John Vicarel - Teacher       |

Mr. Palumbo called for a motion to approve. Moved by Brian Wharry seconded Stephanie Yon.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7579)

12. It is recommended that the Board approve the resolution as submitted pertaining to the evaluation of employees as outlined in HB 197 signed into law on March 27, 2020 by Governor Mike DeWine:

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7580)

13. It is recommended that the Board approve the resolution as submitted for the use of distance learning as the primary delivery of instruction due to the pandemic disruption and whereas Ohio Governor Mike DeWine signed House Bill 197 on March 27, 2020, an order to close schools retroactive to March 14, 2020:

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Gerald Dubos.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7581)

14. It is recommended that the Board approve the acceptance of the grant in the amount of \$39,254.87 for the purchase of a new bus for the 2020-2021 school year:

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

15. It is recommended that the Board approve the following supplemental for the 2020-2021 school year and placed at the appropriate percentage on the Master Contract provided they meet the requirements, prior to working with students, set forth by the Lowellville Board of Education, the Ohio High School Athletic Association and the Ohio Department of Education:

(20-04-7582)

Tom Pilkington Golf - Boys

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7583)

Ivan Solak Girls Assistant AD

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Joseph Sturm.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7584)

Larry Sammartino Athletic Director

Mr. Palumbo called for a motion to approve. Moved by Brian Wharry seconded Michael Palumbo.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7585)

Lucy Bartlett Ticket Manager

Mr. Palumbo called for a motion to approve. Moved by Joseph Sturm seconded Stephanie Yon.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

Matt Olson

Basketball - Boys Varsity

(20-04-7586)

Mr. Palumbo called for a motion to approve. Moved by Michael Palumbo seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0

Lisa Modelski

Basketball - Girls Varsity

(20-04-7587)

Mr. Palumbo called for a motion to approve. Moved by Gerald Dubos seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0

John Hvisdak

Basketball - Girls Assistant Varsity

(20-04-7588)

Mr. Palumbo called for a motion to approve. Moved by Joseph Sturm seconded Gerald Dubos.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0

Ron Rotunno

Basketball - Girls JV

(20-04-7589)

Mr. Palumbo called for a motion to approve. Moved by Gerald Dubos seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0

(20-04-7590)

16. It is recommended that the Board approve the list of graduates as submitted for the 2019-2020 school year pending successful completion of the requirements set by the Ohio Department of Education and the Lowellville Local School District:

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Gerald Dubos.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.

Mr. Palumbo declared motion carried. 5-0



(20-04-7591)

17. It is recommended that the Board move into Executive Session. Moved by Michael Palumbo, seconded by Gerald Dubos resolved that the Board of Education of the Lowellville School District adjourn to Executive Session at 7:48 p.m. to discuss:

- Personnel matters (individuals need not be named)
- Appointment and/or employment
- Dismissal
- Discipline
- Promotion or demotion
- Compensation
- Investigation of charges and/or complaints
- Purchase or sale of property
- Conferences with legal counsel related to pending or imminent court action
- Negotiations
- Security arrangements
- Economic development
- Matters required to be kept confidential by state or federal law

Action will be taken

(20-04-7583)

18. It is recommended that the Board return from Executive Session and resume Regular Meeting at 9:31 p.m.

Mr. Palumbo called for a motion to approve. Moved by Stephanie Yon seconded Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

(20-04-7584)

19. Recommend Board of Education approve resolution to pay non-employee personnel coaching supplemental 25% as outlined in master contracts.

Mr. Palumbo called for a motion to approve. Moved by Joseph Sturm seconded Stephanie Yon.


ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

20. Adjournment:

Michael Palumbo moved to adjourn at 9:34 pm. Seconded by Brian Wharry.

ROLL CALL: Sturm - Wharry - Yon - Dubos - Palumbo - All Aye.  
Mr. Palumbo declared motion carried. 5-0

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer